

# Alexandria Community Policy and Management Team

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**Tricia Bassing, Chair**  
Community Services Board

**Meghan McGrane, Vice-Chair**  
Finance Department

**Cynthia Agbayani**  
Private Provider

**Deborah Bowers RN, MSN**  
Health Department

**Greta Rosenzweig**  
Social Services

**Vacant**  
Family Representative

**Mike Mackey**  
Court Service Unit

**Theresa Werner M.Ed., J.D.**  
ACPS- Special Education

## **September 22, 2021 - Meeting Minutes**

Members present: Cindy Agbayani, Meghan McGrane, Mike Mackey, Tricia Bassing, and Terry Werner

Member(s) absent: Deborah Bowers, Greta Rosenzweig

Staff/Others present: Sharon Minter, PJ Gingery, R. Orah, C. Oliver

Meeting called to order at 2:03pm by T. Bassing with virtual meeting policy announcement read.  
Quorum present.

- 1. Welcome and Introductions** – Carla Oliver, the Family Support Partner Coordinator with CSB, was introduced and welcomed by the ACPMT. She will provide consultation to the ACPMT to assist in elevating family voice and choice in CSA policies and procedures. Ms. Oliver will not serve in a voting capacity.
- 2. Public Comments:** No requests received.
- 3. Minutes** of the June 23, 2021 meeting were reviewed. Motion to accept made by C. Agbayani, second by M. McGrane. No additional discussion. Motion passed.

### **4. Fiscal Reporting & Program Review**

- **Finance Reports** – Presented by R. Orah. CSA FY21 allocation is \$8,439,201. YTD expenditures are \$7.5M, with 88% of allocation currently spent. FY21 CSA expenditures will close out on September 30<sup>th</sup>. Since there are not a lot of expenditures outstanding the FY21 YTD total is not expected to increase significantly. CSA FY22 allocation is \$9,747,532. YTD expenditures are \$250K. Medicaid has not yet posted FY22 figures. Parental Contributions for FY22 are \$2,079 YTD. This reflects payments received from 3 families. Two families have overdue payments. R. Orah and S. Minter are working with these families to get their accounts on track.
- **CSA Reports** – Presented by S. Minter and PJ Gingery. FY22 IEP Wrap allocation is \$78,838 and \$24K is encumbered. FY22 Protected funds allocation is \$201,836 and \$26K is encumbered thus far.
  - FAPT continues to hear cases every week utilizing the MS Teams virtual platform. Some technical issues encountered but usually able to overcome. During the month of August, the FAPT team reviewed 39 cases as follows: 31-Foster Care, 3-Foster Care Prevention, 1-Congregate Care and 4-Parental Agreement.

### **5. Discussion Items**

- **Annual Report**
  - Review and lengthy discussion of the draft document. Several edits made to clarify various points.
  - Motion to accept document with edits incorporated made by M. Mackey, second by C. Agbayani. No additional discussion. Motion passed.
  - S. Minter will submit document to the City Clerk's office by the end of the month.
- **Adoption of Electronic Participation Policy**
  - City-established policy allowing for electronic participation in ACPMT meetings was reviewed.
  - Motion made by T. Werner to accept policy, second by C. Agbayani. Motion passed.

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- In a related context, the team had additional discussion around whether to continue holding virtual ACPMT meetings. Considering the continued elevated community transmission rates of COVID-19, the consensus was that ACPMT meetings would continue virtually for the duration of the City's Emergency order which is due to expire at the end of January 2022.

### • **Family Support Partner (FSP) Consult on FAPT**

- Discussion about the value of adding this level of expertise to strengthen family voice and choice in the FAPT process, as has occurred with the ACPMT.
- Benefits of having a FSP on the FAPT include bringing "lived" experience, ability to fill in with some duties when the Family Representative is not present and serving as a mentor to aid the Family Representative.
- The FSP will not be a voting member of the FAPT.
- The FSP to participate on the FAPT will be identified as soon as possible.
- Motion made by C. Agbayani to formally approve the addition of FSPs to both ACPMT and FAPT, second by M. Mackey. No additional discussion. Motion passed.

### • **Status Updates**

- Children & Youth Community Plan (CYCP)
  - Workgroup to convene in near future. Will review services that are currently available in the community and determine others that are needed to address mental health needs of school-aged children.
- Crossover Youth Practice Model (CYPM)
  - Working on extending contract with Georgetown for another six months and identifying who will assume responsibility for the work going forward.
- Family First Initiative
  - Officially started in July. No referrals to date. Work is on-going between CSA office, CPS staff and FAPT to establish a streamlined process for integrating eligible clients into the existing CSA system of care.
  - Issues that are being addressed at the state level include lack of sufficient referrals, lengthy delays in completing the certification process for therapists and licensing. These issues could potentially impact existing Providers' ability to continue offering the evidence-based services.
- Racial & Social Equity Initiatives
  - CSB – upcoming training on a Racial Trauma Assessment tool as well as identifying other trainings and tools to help move the work forward.
  - CSU – core team working with the City's GARE team to complete the 30-day challenge; working to schedule additional training(s) for staff.
  - M. McGrane – working with J. Tucker to access information on budget equity that can be incorporated into the FY23 City budget.
  - C. Agbayani – discussed regularly in their staff meetings and incorporated into everyday practice.
  - CSA – the state Office of Children's Services (OCS) has initiated a Diversity, Equity & Inclusion (DEI) council to look at ways to ensure equity and inclusion in CSA practices and protocols.

### • **Miscellaneous Items**

- Newport News Behavioral Healthcare Facility no longer accepts Medicaid to pay for residential treatment services. This now requires full payment by CSA for any client(s) placed there for treatment. Will monitor what impact, if any, this business move will have on other UHS-affiliated facilities with whom we contract.
- No ACPMT meeting in November due to the Thanksgiving holiday. Due to the Christmas holiday, the final ACPMT meeting of the year is scheduled for December 8, 2021 at 2pm.

**6. Adjournment:** With no further items to be discussed, a motion was made to adjourn the meeting. Meeting adjourned at 3:26pm.

**Due to the COVID-19 Pandemic emergency, this meeting is being held electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3), the Continuity of Government ordinance adopted by the City Council on June 20, 2020 or Section 4-0.01(g) in HB29 and HB30, enacted by the 2020 Virginia General Assembly**

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**(Virginia Acts of Assembly Ch. 1283 and 1289), to undertake essential business. Members of the Board and staff are participating from remote locations through a Zoom platform.**